**College Credit Plus for Nonpublic School Families**



**IMPORTANT DATES -- 2019/2020**

**Before March 31:** Complete School Counseling Requirement (Information provided by SEHS)

**Feb. 15 - April 1**: Submit Letter of Intent

**Feb. 15 - April 12**: Sign-up for a SAFE Account

**Feb. 15 - April 12**: Apply for funding

**Before May 17**: Funding award notifications sent

Ohio’s College Credit Plus gives students in grades 7-12 the chance to earn high school and college credit simultaneously by taking courses at participating Ohio colleges or universities. Tuition may be free if your student takes classes at a public college. There may be modest fees for private college credit.

All public colleges and certain private colleges in Ohio are participating.

Steps for Nonpublic School Students to Apply for College Credit Plus

**The deadline is April 1**for nonpublic school students to let the Ohio Department of Education know they want to participate in College Credit Plus next school year, so time is critical.

**STEP 1 - LEARN MORE ABOUT COLLEGE CREDIT PLUS AND COMPLETE YOUR SCHOOL COUNSELING REQUIREMENT**

Review frequently asked questions about CCP [here](http://www.ohiohighered.org/node/5557). (https://www.ohiohighered.org/ccp/faqs)

* If you still have questions, contact the Ohio Department of Education toll-free at (877) 644-6338 or via email at [ccp@education.ohio.gov](mailto:ccp@education.ohio.gov).
* Complete the School Counseling Requirement before **March 31.** This is receiving Information from St. Ed’s about College Credit Plus through the information night or individually with a school counselor.

**STEP 2 - SUBMIT YOUR LETTER OF INTENT**

If your child wishes to participate, email a signed letter of intent between **Feb. 15 - April 1.** [CCPIntentLetter@education.ohio.gov](mailto:CCPIntentLetter@education.ohio.gov). You can download the letter of intent from the CCP website or get a copy from the Counseling Office.

*Note:* ***Students must declare their intent to participate, even if they participated last year*.**

* Once you have emailed your intent letter, contact or check the websites of participating colleges in your area. All public and participating private colleges in the state are listed at [www.ohiohighered.org/ccp](http://www.ohiohighered.org/ccp).
* Apply to the college or colleges of your choice. Once admitted to a college under College Credit Plus, the college will send your student an admission letter. Upload a copy of the admission letter to your College Credit Plus Funding Application. If your student gets an admission letter from more than one college, you must upload each college's admission letter. **(See Step 3.)**

**STEP 3 - SUBMIT YOUR COLLEGE CREDIT PLUS FUNDING APPLICATION**

All parents are required to establish a [SAFE Account](https://safe.ode.state.oh.us/portal) (https://safe.ode.state.oh.us/portal) before their student can apply for funding. When you get to the SAFE Account page, click on the Sign Up button. You can create an account at any time between **Feb. 15 - April 12**.  A summer session is included. These sessions can start as early as May, so don’t delay in establishing your SAFE account. If you created a SAFE Account in the past, use that account. Here are a few short videos explaining how to 1) [create a SAFE Account](https://www.youtube.com/watch?v=xoh_nUN60Ho&list=PLDB1C5-YO_jgcJO94WaexvLuvH1s1xc6o&index=1), 2) [verify user identity](https://www.youtube.com/watch?v=YhPN3p2AObg&list=PLDB1C5-YO_jgcJO94WaexvLuvH1s1xc6o&index=2), and 3) [set up access to the College Credit Plus system](https://www.youtube.com/watch?v=spQbxvAc5Go&index=3&list=PLDB1C5-YO_jgcJO94WaexvLuvH1s1xc6o).

* Anytime between **Feb. 15 - April 12**, you can log in to your [SAFE Account and apply for College Credit Plus Funding](https://safe.ode.state.oh.us/portal) to cover your child’s tuition costs. Here is a short video on [how to apply for funding](https://www.youtube.com/watch?v=HhAY_XqPIFA&index=4&list=PLDB1C5-YO_jgcJO94WaexvLuvH1s1xc6o&t=7s). | [College Credit Plus Funding Application Manual](http://education.ohio.gov/getattachment/Topics/Quality-School-Choice/Home-Schooling/College-Credit-Plus-for-Home-School-Families/College-Credit-Plus-Funding-Application-Manual.pdf.aspx)

**STEP 4 - RECEIVE YOUR AWARD LETTER AND REGISTER FOR COLLEGE CLASSES**

* You will receive your funding award notification within your College Credit Plus Funding Application located in your [SAFE Account](https://safe.ode.state.oh.us/portal) before **May 17**.
* Once you receive your award notification, you can have your child register for college courses.

<http://education.ohio.gov/Topics/Quality-School-Choice/Private-Schools/College-Credit-Plus-for-Nonpublic-School-Families>